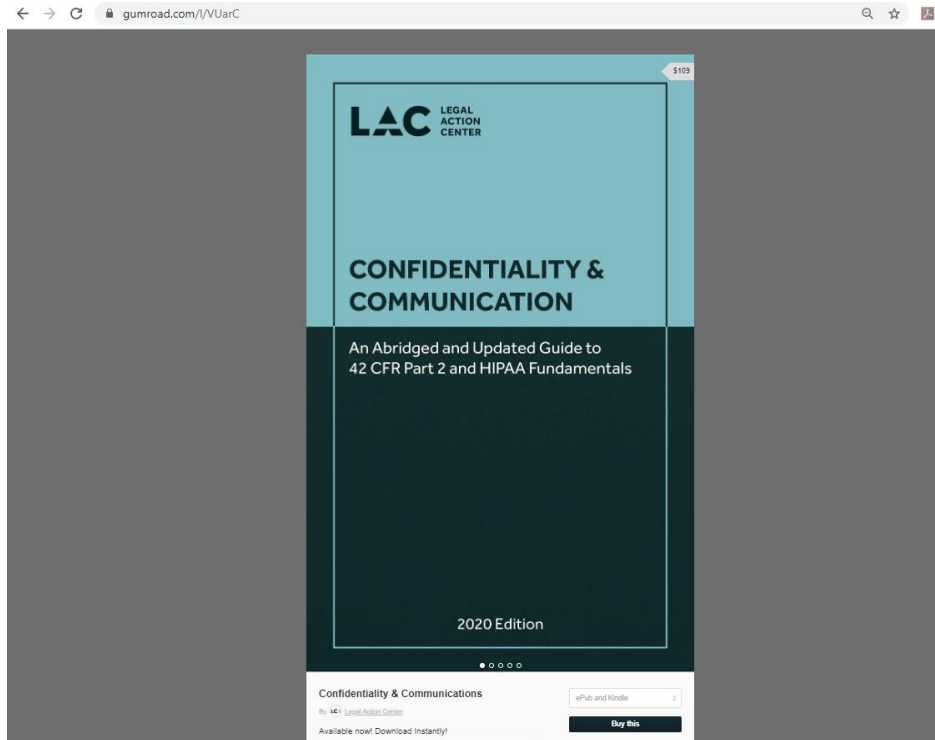


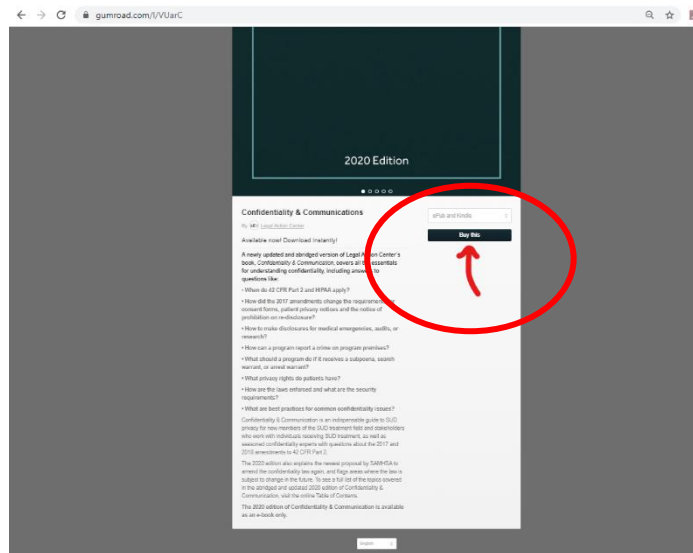
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Step 3: Enter your personal information and your discount code if you have one.

The screenshot shows a web browser window with the URL gumroad.com/1/VUarC. A modal window titled "Purchasing Confidentiality & Communications..." is open, with a price tag of \$109 in the top right corner. The modal contains a form with the following fields: "Your email address" (with a gift icon), "Discount code (optional)" (circled in red), "Card" (with a card icon) or "Pay with PayPal" (with the PayPal logo). Below these are fields for "CARD NUMBER" (1234 5678 9012 3456), "EXPIRY DATE" (MM / YY), "FULL NAME" (John Doe), and "CV CODE" (123). A "Pay" button is at the bottom of the modal. Below the modal is a language selector set to "English".

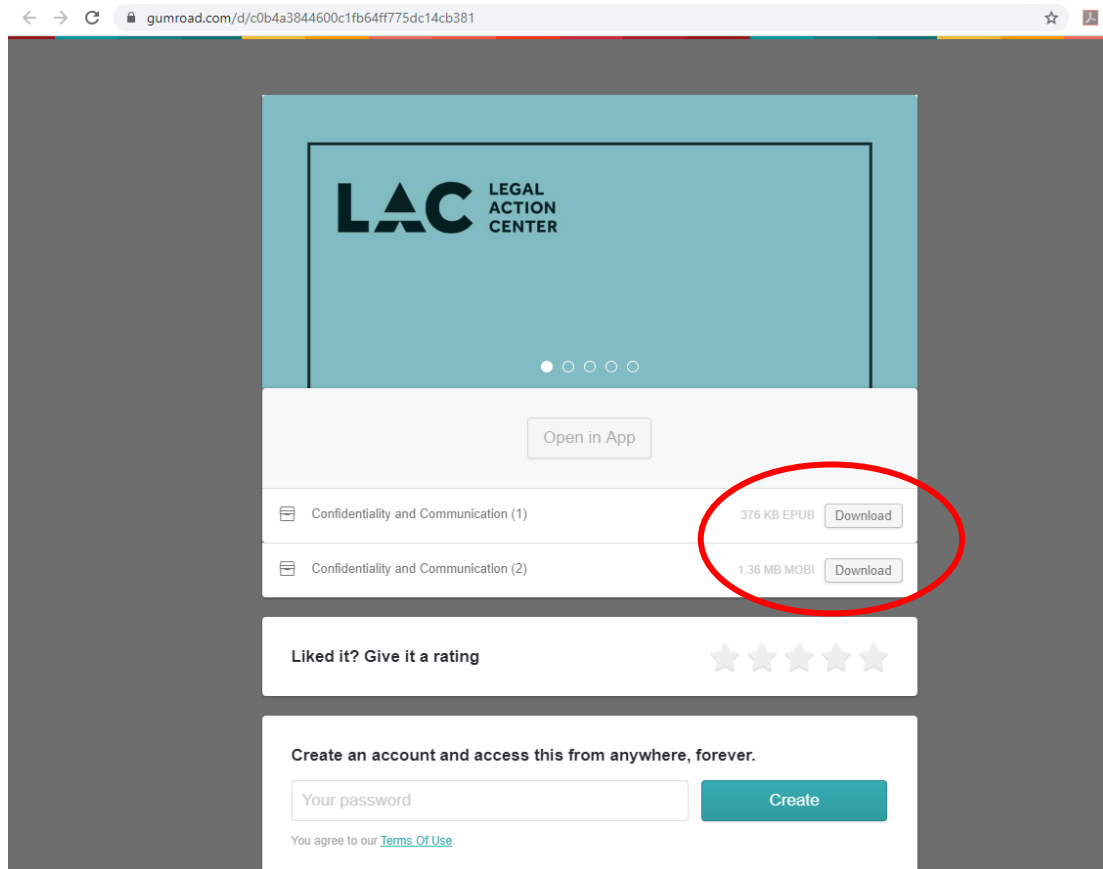
Step 4: Click "View product."

The screenshot shows the same web browser window. A "Thank you" modal window is open, with a price tag of \$99 (crossed out from \$499) in the top right corner. The modal contains a table with the following items: "Confidentiality & Communications (ePub and Kindle)" for \$99. Below the table is a "View product" button (circled in red). Below the button is a link: "View your receipt by clicking [link] We have also emailed a copy to hmthis@lac.org." Below this is a "Sign up" section with a "Password" input field and a "Sign up" button. At the bottom, there is a link to "Terms Of Use" and social media sharing buttons for "Tweet" and "Share". Below the modal is a language selector set to "English".

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Step 5: There will be two versions of the eBook that you can download. The first is an EPUB version which is a standard file format for e-Reader devices and e-Reader applications on smart devices and PCs. The second is a MOBI file which is only compatible with the Kindle apps and devices.



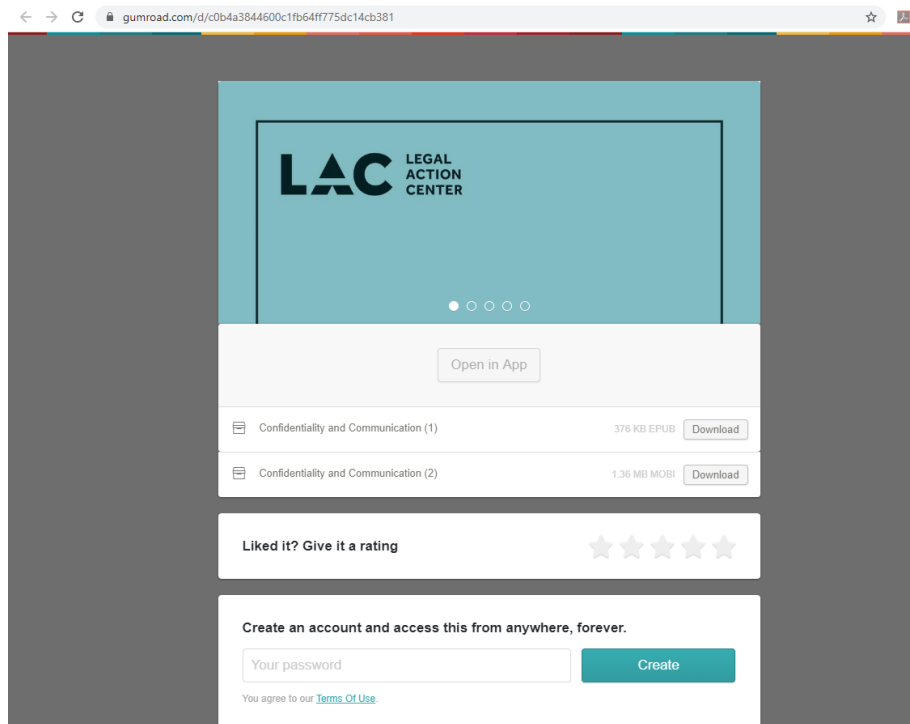
Step 6: Open or download the Kindle App on your desktop.

If you have a MAC use this link to download the app: <https://www.amazon.com/Amazon-Digital-Services-LLC-Download/dp/B00UB769KC?th=1>

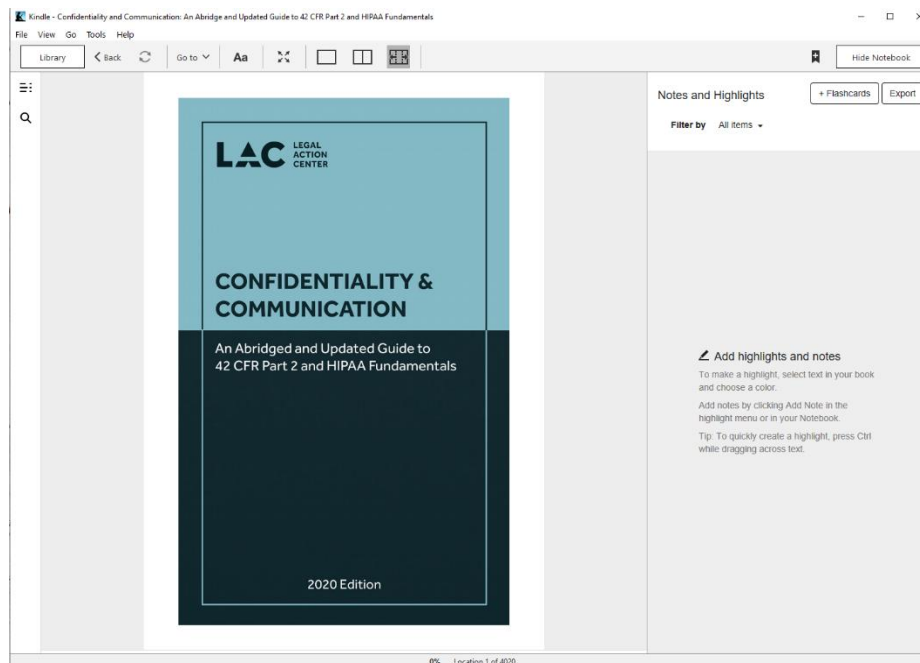
If you have a PC use this link to download the app: <https://www.amazon.com/Amazon-Digital-Services-LLC-Download/dp/B00UB76290?th=1>

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Step 7: Go back to the eBook download page that you brought up earlier and download the **MOBI** version of the eBook. This is the SECOND file option. The first is the EPUB version.



Step 8: The eBook will open in the Amazon Kindle app automatically.



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Step 9: Go to “Manage Your Content and Devices” under the “Tools” tab at the top left of the screen.

Step 10: Your Amazon account should pop up where you’ll see all of your eBooks. Find *Confidentiality & Communication* and click the “Actions” button next to its title.

Step 11: Click “Download & Transfer via USB.”

Step 12: From the drop-down menu, select your Kindle and then click “Download”

***Important:** note which folder you downloaded your content to.

Happy reading!